Cost Proposal Form

**Proposers must include all costs & resources to deliver the project**

**as described in the Statement of Work (SOW).**

Proposers agree to grant CLIENT the right to examine, for the purpose of verifying the cost or financial data submitted, additional information, documents, or supporting data which will permit adequate evaluation of such cost or financial data.

This right may be exercised in connection with any negotiations & clarifications prior to contract award.

**LICENSING & SUPPORT COSTS**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Cost Component** | **Year 1**  **Cost** | **Year 2**  **Cost** | **Year 3**  **Cost** | **Year 4**  **Cost** | **Year 5**  **Cost** | **Total** |
| Licensing |  |  |  |  |  |  |
| Storage |  |  |  |  |  |  |
| Hardware |  |  |  |  |  |  |
| Maintenance & Support |  |  |  |  |  |  |
| Software Updates |  |  |  |  |  |  |
| Third-Party Software Costs |  |  |  |  |  |  |
| All Other Costs |  |  |  |  |  |  |
| **SUB TOTAL** |  |  |  |  |  |  |

**IMPLEMENTATION & SETUP COSTS**

|  |  |
| --- | --- |
| **Cost Component** | **Total** |
| Planning, Management, & Support |  |
| Testing |  |
| Migration of Data |  |
| System Integration |  |
| Configuration |  |
| Process Improvement |  |
| Training |  |
| Change Management |  |
| Customization |  |
| Travel |  |
| All Other Costs |  |
| **SUB TOTAL** |  |

**TOTAL COST**

|  |  |
| --- | --- |
| Licensing & Support Cost (sub-total from table above): |  |
| Implementation Cost (sub-total from table above): |  |
| **TOTAL:** |  |