**Vendor Instructions:** For each requirement listed below please mark the appropriate column with a "1"

Please note the definitions of Mandatory vs. Desired Requirements

* **Mandatory:** must have or will be disqualified from consideration
* **Desired:** will not be disqualified for missing an individual requirement; however, the goal is to achieve as many of these as possible

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Number** | | **Requirement** | **Priority (Mandatory or Desired)** | **Out of The Box** | **With Customization** | **Not Available** |
| **Section 1: insert section title** | | |  |  |  |  |
| 1 | 1 |  |  |  |  |  |
| 1 | 2 |  |  |  |  |  |
| 1 | 3 |  |  |  |  |  |
| 1 | 4 |  |  |  |  |  |
| 1 | 5 |  |  |  |  |  |
| **Section 2:** | |  |  |  |  |  |
| 2 | 1 |  |  |  |  |  |
| 2 | 2 |  |  |  |  |  |
| 2 | 3 |  |  |  |  |  |
| 2 | 4 |  |  |  |  |  |
| 2 | 5 |  |  |  |  |  |
| **Section 3:** | |  |  |  |  |  |
| 3 | 1 |  |  |  |  |  |
| 3 | 2 |  |  |  |  |  |
| 3 | 3 |  |  |  |  |  |
| 3 | 4 |  |  |  |  |  |
| 3 | 5 |  |  |  |  |  |